



Governance

Governance refer to the key systems, processes, structures, and practices that help an institution operate effectively, transparently, and responsibly. In the context of higher education and the Institutional Development Plan (IDP) as guided by the UGC, governance Facilities are the foundational tools and mechanisms that support good governance and enable institutions to achieve their academic and administrative goals.

Long Term Goals

- Continuous quality improvement and monitoring through structured governance.
- Create the culture of autonomy with accountability in terms of decision making.
- Foster leadership at all levels through decentralization.
- Facilitate the smooth execution of institutional development plans.

Medium to Short Term Goals

1.1 BoG/Senate/Syndicate

- Incorporate alumni in BoG.

1.2 Quality Assurance

- Prepare code of conduct for all stake holders and disseminate it.
- Make IQAC functional through regular meetings, action taken on proceedings of meeting, proper orientation/training of IQAC coordinator & members.
- Seek guidance from experts for IQAC functioning.
- Proper liaison among IQAC and all stake holders.
- Effective monitoring of IQAC functioning by Principal and management council of the institute.
- Participate in all quality assurance initiatives, quality audits, etc.
- Discuss and suggest improvements in all academic and non-academic quality focused activities of the institute.
- Study various feedbacks received from all stake holders and suggest remedial measures to fulfil the expectations of all stake holders.

1.3 Financial autonomy

- Continue the existing practice of conducting internal and external financial audits within stipulated time period.
- Make effective budgetary provision on various heads (development components) for overall development of institute to tune with vision and mission.
- Effective finance monitoring system for proper utilization of allocated funds.
- Give freedom to the heads to take financial decisions related to their respective departments.

1.4 Leadership



- Develop well-designed organogram of the institute with pre-defined role of every designation to tune with vision and mission of the institute.
- Organize orientation program for the members of CDC, IQAC, HoDs and other senior administrative officers.
- Inculcate an administrative set up with decentralization of powers and authorities.
- Develop leadership qualities among faculty members and administrative staff to promote participative management.

1.5 Vision, Mission and Roadmap for the HEI

- Revise mission statements and quality policy of the institute.
- Develop well drafted institutional perspective plan with appropriate details.
- Provide department/cell/faculty member/staff member wise yearly target for effective deployment of perspective plan.
- Preparation of department/ cell/ faculty member/staff member wise yearly activity plan on the basis of target at the beginning of academic year.
- Frequent feedback from the department/ cell/ faculty member / staff member on the targets achieved.
- Reframe the policies, administrative setup, appointment and service rules, procedures, etc. to make the functioning of the institutional bodies effective and efficient.

1.6 Close monitoring by IT/ Web-based Management Information System

- A centralized portal to monitor the different academic and administrative activities of the institute.
- Increase in the number of CCTV cameras for safety and security in campus.

1.7 Risk Management Analysis

- Carry out comprehensive risk assessment, analysis, and management throughout the institution.
- Conduct periodic workshops on cyber-security awareness.
- Conduct workshops on safety & green awareness to mitigate environmental risks.

1.8 External Advisory Boards

- Formation of advisory boards including external experts, academicians, industrialists etc. to address the societal and economical challenges.

1.9 Student Feedback

- Conduct workshops and sensitization programs to aware students and faculty members on the importance of feedback and help them understand how it can lead to tangible effects.
- A systematic institutionalized mechanism for taking students' feedback periodically to ensure the satisfaction of students and improved quality.
- Use of ERP system to collect online feedback and analyze it using software.